

## **UNIVERSITY COUNSEL – Birmingham, AL**

The University of Alabama System is receiving applications for the position of University Counsel. This position will be based in Birmingham on the campus of The University of Alabama at Birmingham (UAB).

Reporting to the Chief University Counsel, the University Counsel provides legal advice and services to the administration, faculty, and staff at UAB, and prepares, reviews and recommends institutional policies, procedures, guidelines and other documents as needed.

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Provides legal advice on and engages in a wide range of practice areas spanning all of higher education and health care law including, but not limited to, litigation, regulatory compliance, business transactions, and employment matters;
- Facilitates a work environment that encourages communication, cooperation, and appropriate collaboration;
- Remains competent and current through self-directed professional reading, developing professional contacts with colleagues, attending professional development courses, and attending training or courses as directed;
- Contributes to the overall success of the University; and
- Performs other duties and responsibilities as assigned.

### **REQUIRED MINIMUM QUALIFICATIONS**

- Strong academic credentials, including a Juris Doctorate from an ABA accredited institution;
- License to practice law in the State of Alabama;
- A minimum of three years of professional legal experience practicing law;
- Demonstrated success in effectively serving a broad, diverse and demanding clientele;
- Capacity to quickly develop expertise on issues and areas relevant to higher education and health care entities;
- Personal and professional integrity;
- Excellent judgment and legal skills, including legal research, analysis, and problem-solving skills;
- Exceptional communication and relationship-building skills, and the ability to establish and maintain collegial and collaborative working relationships within the department and across the University and the System; and
- Ability to be sensitive to and understands the special nature of working in an academic institution where the need for a collaborative working style, flexibility, adaptability, and patience are critical to success.

### **PREFERRED QUALIFICATIONS**

- Prior experience with legal issues in a public or educational environment; and
- Experience managing complex legal issues.

Salary is commensurate with skill level and years of experience. Applications (to include a letter of interest, resume, and the complete contact information of three professional references) must all be submitted online. Confidential applications should be identified as such, and a cover letter must clearly request confidentiality.

In addition to a competitive salary, the University of Alabama System offers a comprehensive benefits package that includes health, dental and vision insurance; generous vacation, personal, sick and holiday leave; enrollment in the teachers' retirement system; and a tuition assistance program for employees, their spouse and dependents.

Prior to hiring, the final candidate must successfully pass a pre-employment background investigation. To apply for this position please visit <http://jobs.uasystem.edu>.